

MILFORD BOARD OF EDUCATION

STUDENT ACTIVITY FUND

PETTY CASH REIMBURSEMENT FORM

Date: _____

School/Program Name: _____

Balance Forward/Opening Petty Cash Balance: _____

	<u>Class#</u>	<u>Description Items & Purpose</u>	<u>Amount</u>
1			
2			
3			
4			
5			
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27			
28			
29			
30			

TOTAL REIMBURSEMENT REQUESTED (total of receipts enclosed): _____

Ending Petty Cash Balance: _____

NOTE: An approved Student Activity Check Request (APAR-F004) must be submitted to this Petty Cash Form with the original receipts