

**MILFORD BOARD OF EDUCATION
STUDENT ACTIVITY FUND**

To: _____

From: Terri Deveny, Business Office Manager

Date: _____

RE: Return of Student Activity Check Request

Please be aware that we are returning the attached check request to you as *unpaid*. The expenditure does not comply with the Connecticut Law governing Student Activity Funds. Student activity money shall contribute to the educational experience. It shall be expended in such a way as to benefit those pupils who have contributed to the accumulation of the money (Legal Reference, Connecticut General Statue #10-237). A copy of the legislation is attached for your records.

In order to pay for the merchandise not related to the student activity funds, the money must come from your school budget. Please follow the normal purchase order procedures for your school.

Thank you for your cooperation.