

Calf Pen Meadow PTA Meeting Minutes

Date: May 8, 2018

Location: CPM Media Center

Call to order / Pledge: 6:05pm

Amy Fedigan - Principal

Paul Bortnick - President

Heather Deicicchi -VP

Michelle Bove - Treasurer

Deanna Goizueta - Secretary

Previous Meeting's Minutes Approval:

Approved: John Noonan

Seconded: Amy Rizzo

Paul:

- Congratulations to Amy Fedigan on her Doctoral degree.
- Teacher Appreciation Week – luncheon was today. 55 people were invited. Paul had an issue getting in touch with all teachers in a timely matter. For next year it would be good to get in touch with Jane Smith or the PTA Teacher liaisons to communicate this.
- No Board members are returning next year. Paul is stepping down because he has been doing the bulk of the work filling in for committee chairs that have recently resigned.
- We need to vote on an odd-numbered Nominating Committee. These people will recruit and vet the new Board candidates.
- Paul has met with Amy Fedigan and Christie Prete about getting the Nominating Committee and Board for next year. Christie's recommendation was to dissolve the PTA if there are no volunteers to fill the positions. If the PTA is dissolved, we will lose all funds.
- PTA Presidents cannot chair events according to the By-Laws.
- Alice Mazzacane volunteered to chair the flower sale and she is doing a great job. There are now too many volunteers for the sale.
- A special Board meeting is scheduled in two weeks to get the Nominating Committee 's findings.
- Question from the floor – Marin – are the daytime activities out numbering the number of available parents?
- Amy Rizzo – we need to think smarter about mapping out events to take advantage of doubling up (i.e. – school dance coincide with Turn Off TV Week)
- Must approach potential volunteers on a personal level. PTA liaisons have the potential to connect with the other parents in their child's classroom.

- Paul is asking that PTA Liaisons CC him on communications. Amy Fedigan suggested that next year's first grade parents reach out to the new Kindergarten parents and engage them in PTA.
- Melissa Lawless suggested that we have a PTA speaker at Kindergarten Orientation or have someone speak to the classes.
- We need to outline events that we need volunteers for next year...possibly a monthly Liaison email.
- Need to vote on accepting resignation of Shannon Cleary as Co-VP
- Need to vote to move \$500 from the DJ line of the budget to Spirit Day.
- There needs to be a budgeting committee in place for next year
- By Law changes – Joanne Piscatelli has offered to update By Laws.
- Paul gave the Shop Rite for Education website to Mrs. Dancho for her to create a wish list. Amy Fedigan may decide to give other teachers opportunities to add to the wish list.

Majority votes have passed all three of the votes via silent ballot.

- Approved accepting resignation of Shannon Cleary as Co-VP
- Approved moving \$500 from the DJ line of the budget to Spirit Day.
- Approved nominating committee:

Amy Rizzo

Amy Tarini

Stacey Bianco

- Amy Rizzo volunteered to be the chair of the play committee.
- Pantochino does plays for 7 schools in the district. They write their own 30 minute plays. We need to get the correct price per child from Pantochino so we can evaluate if they would be an option instead of running the play ourselves.
- Drama account is not on our budget. It used to be run by the Board of Ed, but it is now a PTA sub-account.
- Paul regrets not taking a harder stance on the budget at the beginning of the year. PTA was \$7000 under at the beginning of the year.
- Could George chair the Fundraising Committee?
- Cathy Benetti is going to use our Event Template for all of the schools.
- PTA Council is going to be sending out a packet to new PTA Boards.
- Screen free week was a tremendous success. PTA broke even in funding the events.
- Basketball clinic was a huge success. Gave \$25 gift cards to volunteers.
- Karaoke CDs and Whiffle Ball supplies were purchased by Paul. He is keeping these items for next year.

Heather:

No comments.

Michelle:

- Field trips:
 - 1st and 3rd Grades have money left
 - She has not gotten any submittals from 4th or 5th grade
- Color Run is postponed until next Spring. We can move the deposit money once, so we need to commit to a date.
- We have more money than we show in the budget.
- Made \$100 from Pop's during Screen Free Week

Deanna:

- Requested previous meeting's minutes approval.

Amy Fedigan's Report:

- What is the mission, what are the goals of PTA?
- Event reports account for money as well as how the event is run. Need to be careful with how moneys are accepted and allocated.
- Always make sure you are thinking about who is going to do the event after you.
- Heather Brandon suggested that new parents "shadow chair" events.
- Amy will ensure that future Boards have support over the Summer from PTA Council.
- NWEA are finished
- Grades 3-5 area taking the Smarter Balance Assessment and Science Assessment

Other Business:

Heather Brandon mentioned that Mrs. Dancho should have a portion of the Square One Art proceeds, which were over \$600 because she had a very active part in putting that together.

Amy Rizzo –

- Teacher Appreciation
 - Monday -coffee
 - Tuesday lunch from Phil – he buys the food and we pay for it. Phil is off on Tuesdays.
 - Wednesday -scratch off pinwheels for teachers. Amy does not have a receipt for the scratch off tickets
 - Thursday – Dr Fesser will do something for the staff
 - Friday – Amy Fedigan will do something for the staff
 - Room Parents are doing other things for the teachers

George O'Connell-

- What is the plan for the larger expenses?
- Student planners for instance....that expense hasn't happened yet.

- There might be an opportunity to ask people to make a charitable donation at the beginning of the year next year.
- He volunteers to send out a communication that will outline what the money will be spent on so donors have a clear idea how they are helping.
- Use this as a replacement for Charleston Wrap and possibly some others?

Melissa Lawless is offering to split a 50/50 family photo shoot fundraiser with CPM.

Meeting adjourned: 7: 35pm