

## Students

### Alcohol, Drugs and Tobacco

#### I. Definition of Terms

“Drug/Mood Altering Substance/Alcohol” shall include any alcohol or malt beverage, and drug listed as a controlled substance, chemical, abused substance or medication for which a prescription is required under the law, and/or any substance which is intended to alter mood. Examples of the above include, but are not limited to: beer, wine, liquor, marijuana, hashish, chemical solvents, glue, look alike substances and any capsules or pills not registered with the nurse, annotated within the student’s health record and given in accordance with the school district policy for the administration of medication to students in school.

“Student Assistance Teams (SAT)” is a multi-disciplinary team composed of school personnel (teachers, staff administrators, nurses, counselors) and other members of the community. This team has been trained to understand and work on the issues of adolescent chemical use, abuse, and dependency and will play a primary role in the identification and referral process of students coming to their attention through the procedures outlined in this policy. The Student Assistance Team will enlist the resources of a licensed drug and alcohol facility when the professional assessment and/or group programs are recommended.

“Chemical Abuse Specialist” is a community-based chemical abuse specialist with expertise in the area of chemical dependency and school based assessment (such as those resources and personnel from a licensed drug and alcohol facility to be utilized by the Milford school system).

“Distributing” is to deliver, sell, pass, share, or give any tobacco, alcohol, drug or mood altering substance as defined by this policy from one person to another or to aid therein.

“Possession” is to possess or hold, without any attempt to distribute any tobacco, alcohol, drug or mood-altering substance determined to be illegal, or as defined by this policy.

“Drug Paraphernalia” includes any utensil or item which in the school’s judgment can be associated with the use of drugs, alcohol, or mood-altering substances. Examples include, but are not limited to, roach clips, pipes, bowls, crack vials, miniature cocaine spoons and tobacco rolling paper.

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#### **II. Alcohol and Drugs**

The Milford Board of Education recognizes the harmful effect that some substances can have on a student. For this reason, a student on school grounds or at a school-sponsored activity at any time or at any location who is under the influence of alcohol, drugs or mood-altering substances or possesses, uses, manufactures, dispenses, sells or aids in the procurement of alcohol, narcotics, restricted drugs, mood-altering substances, or any substance purported to be a restricted substance or over-the-counter drug shall be subjected to discipline pursuant to the Board of Education policies and regulations.

The Milford school system will, in a coordinated effort, attempt to respond openly and effectively to the uses and abuses of drugs, alcohol and mood-altering substance by members of the student population. This effort, through a revised curriculum, community support and resource services such as those provided by a licensed drug and alcohol facility, and strong, consistent administrative rehabilitative and disciplinary procedures will work to educate, prevent and intervene in the use and abuse of all drug, alcohol, and mood altering substances by its student population.

#### **III. Tobacco**

It has been more than 30 years since the U.S. Surgeon General first announced a clear link between cigarette smoking and such diseases as lung cancer, emphysema, and heart disease. Cigarette smoking causes nearly a half million deaths each year – 1 in 4 Americans according to the Cancer Society. Cigarette smoking is the “single most preventable cause of cancer and the single most preventable cause of disease.” Our school health curriculum teaches youth the physical hazards of smoking and the use of tobacco products and that it is an illegal substance for those under 18 years of age.

In the face of overwhelming evidence about smoking as a health hazard and in keeping with the teachings in our school curriculum and as a further deterrent and prevention against smoking by young persons, the Milford Board of Education institutes the following policy:

1. Smoking and the use of tobacco products is prohibited in school buildings, at school activities and on school buses at all times. All schools are “Drug-Free School Zones.”
2. Smoking and the use of tobacco is prohibited on school grounds before, during and after school.
3. Visible display and/or possession of tobacco products by students is prohibited on school property.

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#### IV. School Guidelines

As an extension of this policy, the Milford Board of Education directs the Superintendent to develop guidelines to be used by all school district personnel in responding to drug, mood-altering substance, and alcohol-related situations.

As an integral part of the Milford Public Schools, Alcohol, Drugs and Tobacco Guidelines represent one component in a districtwide effort to respond effectively to tobacco, drug, mood-altering substance and alcohol-related situations that may occur at school or at school-sponsored activities. These guidelines are also intended to provide a consistent minimum disciplinary means to respond to tobacco, alcohol and other drug-related incidents. The Milford Public Schools will provide a safe and healthy environment for students with due consideration for their legal rights and responsibilities. The Board reserves the right to use extraordinary measures deemed necessary to control substance abuse even if the same is not provided for specifically in any rule or regulation enumerated herein.

#### V. Instruction

Annually, each student will receive instruction emphasizing the effect of alcohol, nicotine, tobacco, and drugs on health, character, and personality development wherever appropriate in the health education program and such other contexts which touch on the subject.

#### VI. Cooperation with Community and Parents

Any effort put forth by the Milford Public Schools to address alcohol, drugs and tobacco usage requires support from all parents and cooperation from the community in order to be effective.

Legal Reference: Connecticut General Statutes

1-21b Smoking prohibited in certain places

10-a-18 Programs to be offered on effects of drugs and alcohol

10-154a Professional communications between teacher or nurse and student. Surrender of physical evidence obtained from students

10-221(d) Boards of education to prescribe rules re use, sale or possession

10-223 d Expulsion of pupils. Hearing format. Age limitation for the provision of an alternative educational opportunity; exceptions.

21a-240 Definitions, dependency producing drugs

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Legal Reference (continued):

21a-243 Regulation re schedules of controlled substances

21a-277 Penalty for illegal manufacture, distribution, sale, prescription dispensing

21a-278 Penalty for illegal manufacture, distribution, sale, prescription or administration by non-drug-dependent person

Public Act 07-066

Policy Proposed:	August 21, 1990
Policy Approved:	September 11, 1990
Policy Revised	November 12, 1991
Revision #2 Proposed:	May 24, 1993
Revision #2 Approved:	June 14, 1994
Revision #3 Proposed:	June 14, 1994
Revision #3 Approved:	July 12, 1994
Revision #4 Proposed:	November 14, 2000
Revision #4 Approved:	November 14, 2000
Revision #5 Approved:	December 8, 2008

MILFORD PUBLIC SCHOOLS  
Milford, CT

**Students  
Alcohol, Drugs and Tobacco  
Summarization of Administrative Guidelines**

Situation – Category	Immediate Action	Investigation	Notification of Parents	Notification of Police	Discipline – Rehabilitation
<b>I</b> A student is suspected of possible drug or alcohol use. There is no physical evidence.	Student is informed of available help and encouraged to seek assistance.	Staff member contacts counselor, nurse or principal for assistance and follow up.	As appropriate after efforts to secure cooperation of student to notify parent.	Not applicable.	Referral to the Student Assistance Team.
<b>II</b> Student contacts staff member in regard to the drug or alcohol use of another student.	Student who made the contact is encouraged to help the student with the problem to seek assistance.	Staff member contacts counselor, nurse or principal for assistance and follow up.	As appropriate after efforts to secure cooperation of student to notify parent.	Not applicable.	Referral to the Student Assistance Team.
<b>III</b> Student volunteers information about drug or alcohol use and asks for help.	Student is informed of available services and encouraged to seek assistance.	Staff member may request advice from the Crisis Intervention Counselor, or counselor, nurse or principal.	Only with the consent of the student, unless there is a clear and imminent danger.	Not applicable.	Referral to the Student Assistance Team.
<b>IV</b> Student has a drug or alcohol related medical emergency.	The nurse will be summoned immediately to decide upon a course of action to assure student safety.	The principal will investigate the incident. This may include a search of the student and his/her possessions and locker and written statements from student and witnesses.	Notification due to health problem or medical emergency.	Only in cases where the safety of the victim or the school population is at risk.	Referral to Student Assistance Team and licensed drug and alcohol agency. Will be subject to disciplinary action under category V or VI.

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Situation – Category	Immediate Action	Investigation	Notification of Parents	Notification of Police	Discipline – Rehabilitation								
<p>V Possession/being under the influence/ consumption of drugs, drug paraphernalia or alcohol on a school bus, during a school session, on school grounds at any time or at field trips or at a school sanctioned activity.</p>	<p>School administrator is summoned.</p>	<p>Investigation by the school administrator may include search of the student and his/her possessions and locker and written statements from student and witnesses. Confiscation of substance/drug paraphernalia which is turned over to police.</p>	<p>Parent/guardian is notified and requested to come to school.</p>	<p>Yes, in order that they may take further action and may take the substance for analysis.</p>	<p><b>First Violation:</b> Academic/clinical components: #1 Consequence</p> <table border="1" data-bbox="347 25 724 936"> <thead> <tr> <th data-bbox="347 491 477 936">Level</th> <th data-bbox="347 25 477 491">Criteria</th> </tr> </thead> <tbody> <tr> <td data-bbox="477 491 607 936">Level I</td> <td data-bbox="477 25 607 491">Up to 10 days in school suspension (minimum 3)</td> </tr> <tr> <td data-bbox="607 491 724 936">Level II</td> <td data-bbox="607 25 724 491">10 days out of school suspension  <ul style="list-style-type: none"> <li>▪ Actions do not place self or others at risk or do not pose a serious disruption to the educational process.</li> <li>▪ Presents risk to self and/or others and/or sanctioned trip or activity and/or.</li> <li>▪ Poses serious disruption to the educational process.</li> </ul> </td> </tr> <tr> <td data-bbox="724 491 932 936">Level III</td> <td data-bbox="724 25 932 491">10 days out of school suspension pending expulsion (see VI)  <ul style="list-style-type: none"> <li>▪ Severity of behavior actions and/or presents severe risk to self/others on a school sanctioned trip/activity and/or</li> <li>▪ presents serious disruption to the educational process.</li> </ul> </td> </tr> </tbody> </table> <p>Students who are suspended out of school for violation of the Alcohol, Drug and Tobacco Policy will have the option of participating in tutoring/counseling sessions to be held during the time of their out of school suspension. Students will meet with an academic tutor for one hour and a counselor for one hour each day. Tutors will be teachers. The counselor will be either a school counselor or a counselor from an outside agency. The time and place will be mutually agreed upon.</p> <p>Source: Public Act 07-066</p> <ul style="list-style-type: none"> <li>• Reference to the Extracurricular Code of Conduct for consequences for all extracurricular activities.</li> <li>• Referral to Child Study Team, Student Assistance Team and licensed drug and alcohol agency.</li> <li>• Mandatory student-parent-administrator meeting on the morning of student's return to school.</li> </ul> <p>Subsequent Violations:</p> <ul style="list-style-type: none"> <li>• Ten days out of school suspension</li> <li>• Possible expulsion up to one calendar year in accordance with Policy 5114 after recommendation to Superintendent of Schools.</li> <li>• Referral to Student Assistance Team and licensed drug and alcohol agency.</li> <li>• Reference to the Extracurricular Code of Conduct for consequences for all extracurricular activities.</li> <li>• Mandatory student-parent-administrator meeting on the morning of student's return to school.</li> </ul>	Level	Criteria	Level I	Up to 10 days in school suspension (minimum 3)	Level II	10 days out of school suspension <ul style="list-style-type: none"> <li>▪ Actions do not place self or others at risk or do not pose a serious disruption to the educational process.</li> <li>▪ Presents risk to self and/or others and/or sanctioned trip or activity and/or.</li> <li>▪ Poses serious disruption to the educational process.</li> </ul>	Level III	10 days out of school suspension pending expulsion (see VI) <ul style="list-style-type: none"> <li>▪ Severity of behavior actions and/or presents severe risk to self/others on a school sanctioned trip/activity and/or</li> <li>▪ presents serious disruption to the educational process.</li> </ul>
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Situation – Category	Immediate Action	Investigation	Notification of Parents	Notification of Police	Discipline – Rehabilitation
<p>VI Distributing/ manufacturing/ selling/aiding in the procurement of drugs, drug paraphernalia or alcohol on a school bus, during a school session; on school grounds at any time; or at a school sponsored activity.</p>	<p>Administrator is summoned.</p>	<p>Investigation by the school administrator may include search of the student and his/her possessions and locker and written statements from student and witnesses. Confiscation of substance/drug paraphernalia which is turned over to the police.</p>	<p>Parent/ guardian is notified and requested to come to school.</p>	<p>Yes, in order to take further action and receive the substance for analysis.</p>	<ul style="list-style-type: none"> <li>• Ten days out of school suspension.</li> <li>• Possible expulsion up to a calendar year in accordance with Policy 5114 after recommendation to Superintendent of Schools. Expulsion is mandatory for students who offer for sale or distribute controlled substances either on or off school grounds.</li> <li>• Referral to Student Assistance Team and licensed drug and alcohol agency, possible referral to Child Study Team.</li> <li>• Reference to the Extracurricular Code of Conduct for consequences for all extracurricular activities.</li> <li>• Mandatory student-parent-administrator meeting on the morning of student's return to school.</li> </ul>

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Situation – Category	Immediate Action	Investigation	Notification of Parents	Notification of Police	Discipline – Rehabilitation
<p><b>VII</b></p> <p>a) Visible display and/or possession of tobacco products in the school building or on school grounds, before, during and/or after school.</p> <p>b) Smoking and the use or distribution of tobacco products in the school building</p> <p>c) Smoking and the use or distribution of tobacco products on school grounds before, during and after school and on school buses</p>	<p>a,b,c) Confiscation of tobacco products.</p>	<p>a,b,c) Administrator notified.</p>	<p>a,b,c) Parents notified.</p>	<p>a) Police will not be notified. b) Police will be notified if student is 16 or over.* b) Police will not be notified if student is under 16. c) Police will not be notified if student is under 16.</p>	<p><b>DISCIPLINE – REHABILITATION:</b></p> <p><u>High School:</u> a) One Saturday detention and current mandated fine for 16 and over b) Two Saturday detentions for under 16</p> <p><u>Middle School:</u> a, b, c) 3 days in-school suspension a, b, c) As a one time alternative in lieu of the above, attendance in a stop-smoking clinic</p> <p><u>Elementary School:</u> a, b, c) 1-2 days in-school suspension</p> <p><b>SECOND VIOLATION</b></p> <p><u>High School:</u> a, b, c) 3 days in-school suspension for any student b) Current mandated fine for 16 and older</p> <p><u>Middle and Elementary School:</u> a, b, c) 3 days in-school suspension</p> <p><u>Repeated Violations</u> a, b, c) 5 days in school suspension for any student b) current mandated fine for 16 and older a, b, c) Reference to the Extracurricular Code of Conduct for consequences for all extracurricular activities a, b, c) (Possible) referral to Child Study Team or Student Assistance Team a, b, c) Attendance in a stop-smoking clinic</p>

\*Students ages 16 and over caught smoking (lighting or carrying of a lighted cigarette, cigar, pipe or similar device) in the school building will be issued a citation with the current mandated fine by the Milford police for violating C.G.S. 19a-342 (smoking prohibited in certain places).

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<p align="center">VIII</p> <p>Selling/distributing tobacco products on a school bus, during a school session, on school grounds at any time or at a school-sponsored activity.</p>					<p><b>Discipline – Rehabilitation</b></p> <p><b>First Violation:</b></p> <ul style="list-style-type: none"> <li>● 5 days in-school suspension</li> <li>● Reference to the Extracurricular Code of Conduct for consequences for all extracurricular activities.</li> </ul> <p><b>Repeated Violations:</b></p> <ul style="list-style-type: none"> <li>● 10 days out-of-school suspension</li> <li>● Reference to the Extracurricular Code of Conduct for consequences for all extracurricular activities</li> <li>● Referral to Child Study Team or Student Assistance Team</li> </ul>