

MULTI-PURPOSE ROOM INSPECTION CHECKLIST

Multi-purpose room

Jan-01

School	Custodian			Date	
Room Number				Time	
	Above Average	Satisfactory	Needs Improvement	Unsatisfactory	Comments
Ceiling Tile					
Lights					
Exhaust/ Intake					
Walls					
Shelves					
Counter Tops					
Drinking Fountain					
Tables					
Benches					
Storage Room					
Stage					
Padding					
Trash/Recycle Can					
Dusted/ Swept					
Blinds/ Shades					
Clocks/Intercom					
Windows/ Locks					
Doors & Glass					
Floors/ Carpet					
Baseboards/ Corners					
Heating System					
Fire Extinguish/Dated					
Emergency Lights					
Emergency Exits					
Bskt Ball Backbds					

Additional Comments & Suggestions: _____

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