

Milford Board of Education

Student Sign-Out Sheet

Teacher's Name: _____

Class: _____

Item Description: _____

Serial #: _____ Inventory Tag #: _____

Student's Name: _____
(Please print)

Home Address: _____

Phone Numbers: () _____ () _____
Home Cell

I understand in borrowing the item(s) above, I will be responsible for the replacement cost if it is not returned. Also, if the item is in poor condition beyond normal wear and tear upon return, I am responsible for any and all repair costs.

Signature of Student: _____

Signed out on: _____
Date

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Item(s) returned on: \_\_\_\_\_  
Date

Student's signature: \_\_\_\_\_

Property returned in proper condition: \_\_\_\_\_  
Teacher's signature

Teacher's name: \_\_\_\_\_  
(Please print)

Item not returned in proper condition: \_\_\_\_\_  
Teacher's signature

Teacher's name: \_\_\_\_\_  
(Please print)