Milford Public Schools

Summer School 2016

English
Math
Chemistry
Biology
Geometry
Statistics
Creative Writing
Mass Media
Physical Education
Pre-Calculus
Philosophy
Geometry
Algebra
Civics
Statistics
Chemistry
Creative Writing
Biology
Spanish

www.milforded.org
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Statement of Compliance

In compliance with Title VI, Title IX and Section 504 of the Rehabilitation Act of 1973, the Milford Public School system does not discriminate on the basis of race, creed, color, national origin, age, sex, marital status, sexual orientation, or disability in establishing and implementing hiring and employment practices and establishing and providing school activities and educational programs.

The Title VI and Title IX Coordinator and Compliance Officer is Wendy Kopazna. The Section 504 Compliance Officer is Susan Kelleher. They may be contacted by mail at the Milford Public Schools, 70 West River Street, Milford, CT 06460 or by phone at (203) 783-3400. Questions, concerns or comments regarding possible discrimination under the Americans with Disabilities Act (ADA) should be made in person or in writing to the following:

Regarding Facilities:  James L. Richetelli, Jr./Chief Operations Officer
Regarding Employment: Wendy Kopazna/Director of Human Resources
Regarding Programs: Susan Kelleher/Director of Pupil Personnel Services

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Welcome to Our Program

Hello and welcome to Summer School 2016!

I am pleased to serve as your Secondary Summer School Director this year and looking forward to a lot of learning, a lot of growing, and – most important -- helping you achieve your goals.

High School Program
This year, we have 32 courses in all levels from which you may choose – in English, Math, Social Studies, Science, Spanish, and Physical Education. In addition, courses are offered in both 1.0 credit and in 0.5 credit formats. Quite honestly – there’s something for everyone!

Being able to regain lost credits in this way is a wonderful opportunity for you. In only one month’s time or less, you can recapture your coursework credits easily and quickly and get back on track before the next academic year begins.

In addition, we have a credit enhancement program. Students who finished the year with a “D” average may earn up to 10 points maximum to bring their grade to a “C-”. Students must earn at least a “C-” in summer school.

Middle School Program
Our middle school students also have something available to help them become better prepared for their work in school. The Middle School program is a comprehensive mix of work in several subjects, including Math, Language Arts, Social Studies, and Science. This suite of subjects is intended to keep interest high – and learning fun!

In closing, please know I am here to help you. Please contact me with any questions or concerns you may have – large or small. I look forward to meeting you and working with you this summer!

Sincerely,

Justin Zywocinski, Director
Secondary Summer School
jzywocinski@milforded.org

Phone:
(203) 783-3502, ext. 1036
General Info

Location  
J.A. Foran High School (Second Floor Entrance)

Course Sessions

Full Credit (1.0) High School Courses  
June 27 – July 28 (Monday – Thursday)

Half Credit (0.5) High School Courses  
Block 1  June 27 – July 12  
Block 2  July 13 – July 28

Middle School Program  
June 27 – July 28

Days/Times

Monday-Thursday*, 2 class periods per day  
(*No classes will be held on July 4th)

Period 1  7:45 a.m. – 10:45 a.m.  
Period 2  11:00 a.m. – 2:00 p.m.

Tuition

Must be presented at the time of registration.

1 Credit Course  
& Middle School Course  
0.5 Credit Course

Milford Resident  
$300  
$165

Non-Milford Resident  
$320  
$175

CHECKS Payable to: Milford Public Schools  
(Returned Check Fee: $25)

REFUNDS: A full refund will be given if withdrawal from the course is made on or before June 28th. Refunds will not be made under any circumstances after the first class session on June 28th. If a course is cancelled, however, the entire tuition for that course will be refunded. If a student is removed for a disciplinary or attendance matter, tuition will not be refunded.
Registration

By Mail (must be received by June 23rd)

Visit www.milforded.org for the forms you need. Complete the forms (they are fillable online) then print and sign. Forms are also available at your school.

Send completed Registration Form, Parent Acknowledgement Form (Code of Conduct), and Payment to:

Milford Summer School Program
C/o Justin Zywocinski/Director
Secondary Summer School
Foran High School
80 Foran Road
Milford, CT 06460

In-Person Registration (daytime)
June 20th – 24th @ Joseph A. Foran High School
9:00 a.m. – 12:00 noon
Go to second floor entrance, side of school (middle parking lot).

In-Person Registration (evening)
Thursday, June 23rd @ Parsons Board of Education Meeting Room
5:00 – 7:30 p.m.
Period 1: 7:45 – 10:45 a.m.  
Period 2: 11:00 a.m. – 2:00 p.m.

Full Credit (1.0) Courses  
June 27 – July 28

ENGLISH
- English 1
- English 2
- English 3
- Lit of the ‘60s
- Philosophy

MATH
- Algebra 1
- Geometry
- Algebra 2
- Pre-Calculus
- Statistics

SOCIAL STUDIES
- Mod. World History
- Survey 20th Century

SCIENCE
- Chemistry
- Biology
- Environmental Science

SPANISH
- Spanish (1 – 4)

Half Credit (0.5) Courses  
Block 1  
June 27 – July 12

ENGLISH
- Creative Writing
- Composition
- Drama
- Mass Media

SOCIAL STUDIES
- Global Human Geog.

PHYS ED
- Senior Phys. Ed.

Half Credit (0.5) Courses  
Block 2  
July 13 – July 28

ENGLISH
- Contemporary Fiction
- Fairy Tales/Folk Lit.
- Mystery
- Novel to Film
- Short Story

SOCIAL STUDIES
- Civics/American Gov.

Middle School Program  
June 27 – July 28  
Period 1 Only

Program includes a comprehensive mix of Math, Language Arts, Social Studies, and Science.
Operating Procedures

Eligibility

Middle School
Determined by the Middle School Principal.

High School

- Only courses taken during the previous school year may be taken for credit.

- To receive credit for a course taken in Summer School, the student must have a minimum final grade of 40 in the regular school year course.

- The student must have been enrolled in the course at the end of the year for a full year course and at the end of the semester for a single semester course.

- The student must meet attendance requirements for the course.

- A student who does not meet the above criteria is not allowed to attend Summer School and must repeat that course during the next school year.

Credits & Grading for an Entire Course Failed During the Regular School Year

- Summer School Grades are PASS or FAIL.

- If the student passes the Summer School course, he/she will receive credit for that course on the high school transcript. GPA points are not awarded.

- If a student fails the Summer School course, violates the Summer School Attendance Policy, violates the Code of Conduct, or fails to pay full tuition, the student will not receive credit for the course.

Credits & Grading for 4th Marking Period Course Make-up

- A student who has earned an F, D-, D, or D+ during the 4th Marking Period in a Regular Year course will be allowed to make-up the grade for the 4th Marking Period ONLY.

- The student may take only courses offered in Summer School.

- The student will attend the entire 5 week Summer School course in the subject but will only have the 4th Marking Period grade changed upon successfully meeting the Summer School Grade Requirements.
The student must earn a Summer School grade of at least a C- to have the 4th Marking Period grade changed.

If the student earns a Summer School grade of at least a C-, a grade of C- will be substituted for the student’s 4th Term grade on the report card. The C- grade will then be used to recalculate the unweighted 4th Marking Period GPA.

If a student does not earn a grade in the Summer School Course of at least a C- or violates the Summer School Attendance Policy or Code of Conduct, the student will not receive a grade for the course.

The earned Summer School grade cannot be used, in any way, to alter the Final Grade for the year in the Regular School Year course.

Please register in person so that your GPA can be calculated to determine if the Summer School course will be beneficial.

**Credits/Grading for Full Year Grade Enhancement Program**

Students with a final year average of D-, D, or D+ will be allowed to enhance that grade up to C- (70%), maximum.

The student may take only courses offered in Summer School.

The student will attend the entire 5 week Summer School course in the subject but will have the Grade Enhancement recorded upon successfully meeting the Summer School Grade Requirements.

The student must earn a Summer School grade of at least a C- (70%) to have the Grade Enhancement recorded on the report card.

If the student earns a Summer School grade of at least a C-, a grade of C- will be substituted for the student’s Full Year Grade on the report card. The C- grade will then be used to recalculate the unweighted GPA.

If a student does not earn a grade in the Summer School Course of at least a C- or violates the Summer School Attendance Policy or Code of Conduct, the student will not receive a grade for the course.

Please register in person so that your GPA can be calculated to determine if the Summer School course will be beneficial.
Attendance (for all students)

- Perfect attendance and punctuality are essential for success in the summer school program.
- ALL Absences and Tardiness are **UNEXCUSED**.
- If a student **exceeds** the allotted accumulated absences in a course, neither credits nor quality points are earned.

<table>
<thead>
<tr>
<th>Allotted Absences:</th>
<th>1 Credit:</th>
<th>5 week course</th>
<th>3 Absence Records</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0.5 Credit:</td>
<td>2 ½ week course</td>
<td>1 ⅔ Absence Records</td>
</tr>
</tbody>
</table>

Reporting Student Absences

Please call the Summer School Office between 7:30 - 8:30 a.m. to report an absence for either Period 1 or Period 2.

Telephone Number: (203) 783-3502, ext. 1036

Progress Reports (for all students)

A Progress Report for each student will be mailed to the student’s home on:

- **5 Week Course**: July 13th
- **Block 1 Course**: July 5th
- **Block 2 Course**: July 20th

Please sign and return the Progress Report to the teacher.

Notification of Summer School Grades

Grade notification will be sent to the parents or guardians of the student and the appropriate school principal after August 1st.

Transportation

Parents are responsible for arranging transportation to and from school. City Transit bus passes can be purchased from the Milford Summer School. Upon successful completion of the Summer School course, these costs will be reimbursed.
Summer School Code of Conduct

[Parents/Students: Please read this Summer School Code of Conduct and acknowledge that you have read, understand, and will abide by the policies and penalties contained in this document by signing the Code of Conduct Acknowledgement form.]

ATTENDANCE

- Perfect attendance and punctuality are essential for student success in the summer school program.

- Students who are **TARDY** must report immediately to the Summer School Director’s Office to sign in and obtain a pass to class from an office secretary. Tardy students are **NOT ADMITTED** to class without a pass from the Summer School Office Secretary.

- Tardiness of less than 30 minutes will count as **1/3 of an Absence Record**. Tardiness of 30 minutes or more will count as **1 Absence Record**.

- Absences due to sickness, vacations, appointments, etc. are **NOT EXCUSED**. These absences will be counted as **1 Absence Record**.

CONDUCT

- The possession of alcohol or drugs on school property will result in the student’s immediate removal from Summer School and subject to possible arrest.

- Smoking within the building or on the grounds of the Summer School, including the parking lot, will be penalized as **1 Absence Record**.

- Behavior which is disruptive, rude, destructive to school property or insubordinate will subject the offender to penalties ranging from **1/3 of an Absence Record** to **1 Absence Record**.

- Any removal or suspension from classes for conduct reasons will be considered an absence under the Attendance regulations.

- Fighting will result in immediate removal from Summer School and loss of Summer School credit.

- Any willful action that results in the injury of a teacher, staff member or student will result in immediate removal from Summer School and loss of Summer School credit.
Students will enter and exit the Summer School using the designated Summer School Entrance ONLY.

Anyone entering the school through an entrance other than the Summer School Entrance will be subject to penalties ranging from 1/3 of an Absence Record to 1 Absence Record.

Loitering is not allowed. Students who are on time to class will report immediately to their assigned rooms upon arrival to school. Students will exit the school immediately after the class time is over. Students may not enter any other area of the school other than the area used specifically for Summer School.

Passes from class will not be given except for medical emergencies. If a student must go to the nurse, the student must report to the Summer School Office first, with a note from the classroom teacher. Office personnel will escort the student to the nurse and return the student to class after treatment. If a student is out of class at the nurse for less than 30 minutes the student will be assessed a 1/3 Absence Record Penalty. If a student is out of class at the nurse for 30 minutes or more the student will be assessed a 1 Absence Record Penalty.

During Break time students are to remain in the designated Summer School area (classrooms, lavatories, Summer School Office, specified Break area) ONLY. Students are NOT permitted in any other areas of the building and cannot exit the building for any reason. Anyone leaving the designated Summer School area will be subject to penalties ranging from 1/3 of an Absence Record to 1 Absence Record.

Students taking both a Period 1 and Period 2 class must stay on campus in the designated waiting area between classes. Leaving the designated area is not permitted during this time. Failure to abide by this policy will count as 1/3 to 1 Absence Record.

Excessive time spent and/or inappropriate usage of the lavatory as deemed by the Summer School Director will subject the offender to penalties ranging from 1/3 of an Absence Record to 1 Absence Record.

Failure to register an automobile that is parked in the Summer School Parking Lot during Summer School hours will result in a penalty of 1/3 of an Absence Record.

Speeding or reckless driving in the parking lot will be subject to penalties ranging from 1/3 of an Absence Record to 1 Absence Record. Subsequent offenses will result in a loss of parking privileges in the Summer School Parking Lot.
The use of video and/or audio recording devices is not allowed. Violation of this rule will result in a penalty ranging from 1 Absence Record to dismissal from Summer School.

The use of cell phones in the school building during school hours is prohibited. This includes both calling and texting. Violation of this rule will result in a penalty ranging from 1/3 of an Absence Record to 1 Absence Record.

Visitors are not allowed in Summer School.

**DRESS AND APPEARANCE**

- Dress and grooming must conform to accepted standards of modesty, decency, respect and good taste.

- Clothing depicting offensive or disrespectful slogans or pictures is not allowed. Tank tops, halter-tops and bare midriff shirts are not allowed. Appropriate modest shorts may be worn. Shoes, sneakers or sandals must be worn at all times.

- Students deemed by the Summer School Director to be dressed inappropriately will be dismissed from Summer School for that day and receive a penalty of 1 Absence Record.

**COURSE CREDIT**

- Credit is **NOT GIVEN** in any course in which the allotted accumulated Absence Records due to tardiness, absence from class, nurse visitations or disciplinary reasons is **EXCEEDED**.

<table>
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<tbody>
<tr>
<td></td>
<td>0.5 Credit: 2 1/2 week course</td>
<td>1 3/5 Absence Records</td>
</tr>
</tbody>
</table>

- All other Milford Board of Education rules regarding conduct and related penalties apply to Milford Summer School students.

**Contact Info**

**Summer School Director**: Justin Zywocinski  
(203) 783-3502, ext. 1036

Also – please check out our webpages at [www.milforded.org](http://www.milforded.org)